



News Release

FOR IMMEDIATE RELEASE ON:

November 1, 2006

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FOR MORE INFORMATION, CALL:

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Changes in Zoning Application Review

On November 1, 2006, the Zoning Division will be implementing several changes to the Zoning review process that will assist our customers.

1. **Variance Process** - The Board of County Commission adopted amendments to the variance process in August 23, 2006. These changes will be implemented in November see the Zoning Calendar for deadlines for accepting applications. Staff is offering Training Sessions for Agents who would like to become familiar with the changes that include: new review process, revised applications and limited online Submittal for administrative variances. For Training Session visit our Web Site at: <http://www.pbcgov.com/pzb/zoning/newsrelease/august2006/Variance%20Calendar.pdf>
2. **On-line Variance Submittal** - ONLY Type IA, 1B (Administrative Staff level) variance applications can be submitted online effective for the November deadline. If you would like to attend a Training Session on how to apply online for a variance please [click here](#) to view Training dates and times.
3. Expanded ezINFO functions - DRO Comments/Conditions can be viewed on the Web by Agents as soon as the various Agencies add their comments. This new Web screen will hopefully benefit Agents processing applications to view, review and address comments/conditions with Project Manager before the DRO Meeting. Visit our Web site at: http://www.co.palm-beach.fl.us/EPZB/acommon_asp_html/ezinfo_frames.asp?targeturl=Plant%20Information to access ezINFO and select DRO Comments or Conditions. Click on the following link [DRO Comments/Conditions Instructions](#).
4. To view instructions **DRO Subcommittee Meetings** - For other issues related to the Zoning processes being discussed with Industry and Agents visit our Web Page at: <http://www.pbcgov.com/pzb/zoning/dro/droocsubcomm.htm> to keep informed of current status.
5. Administrative Amendments/Signature Only – effective December 1, 2006, the Administrative Review/Public Information Section will be assuming this function from the Development Review Officer Section. Mr. Alan Seaman, Principal Site Planner will oversee the daily operations of the processes. Contact Annette Stabilito, Secretary at: 233-5302 to arrange an appointment with a planner for either of these processes. See recently adopted Policy Procedures Memorandum's.
 - [ZO-0-026 Signature Only](#)
 - [ZO-0-029 Administrative Review](#)